

Local Chapters

Process of Establishing a Local Chapter

Members of the Asian Chemical Society (AChemS) can form local chapters. The Society encourages local chapters as a means of advancing its mission, increasing membership and preparing individuals for leadership roles on the National/International level. The following guide provides information on the process of forming a new chapter.

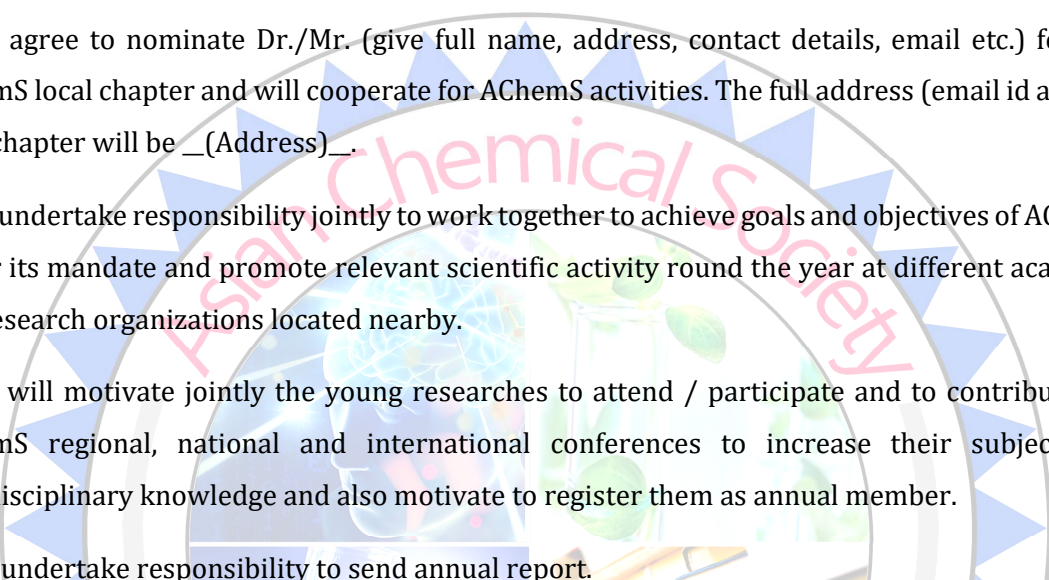
Starting a chapter is not a difficult process, but it is a process which requires commitment. It requires Chemical Science Persons who agree with the AChemS's mission and wish to take a proactive role accomplishing the mission, without this commitment an effective chapter cannot exist.

To start Local Chapter

- Contact the Asian Chemical Society (AChemS). Inform the Officials that you are interested in forming a local chapter of the AChemS. The AChemS will help to find you AChemS members in your community or metropolitan area.
- Get two or three people who share your enthusiasm and goals to assist you in the creation of the local chapter.
- Contact local AChemS members. This can be done by telephone or by mail, however, the AChemS recommends that you first identify individuals or members you already know. Contact them and ask them to participate in the formation of the new chapter.
- The formal office bearers of local chapter may be kept as under: President, Vice President, Secretary, Joint Secretary, Treasurer, cooperate members (persons from academy and industry), Invited members.

Don't worry about doing everything right away. Organizations grow and develop. The important thing is to start. The Asian Chemical Society (AChemS) Committee stands ready to assist any members in starting a local chapter.

PROCEDURE AND DECLARATION

1. We hereby declare that we intend to start AChemS local chapter, at (city and name of state & Country). As per norms, we have 5 / 7 /10 life members of AChemS to fulfils minimum requirement. We also have initiated for yearly membership of AChemS.
2. We agree to nominate Dr./Mr. (give full name, address, contact details, email etc.) for our AChemS local chapter and will cooperate for AChemS activities. The full address (email id also) of local chapter will be _(Address)_.
3. We undertake responsibility jointly to work together to achieve goals and objectives of AChemS as per its mandate and promote relevant scientific activity round the year at different academic and research organizations located nearby.
4. We will motivate jointly the young researches to attend / participate and to contribute the AChemS regional, national and international conferences to increase their subject and interdisciplinary knowledge and also motivate to register them as annual member.
5. We undertake responsibility to send annual report.

Explanation notes

On receipt of letter of intent (LOI) with complete documents, AChemS secretariat (Udaipur, India) will issue Certificate of membership. AChemS also issue an authority letter to open the local chapter with its name of convener. Membership certificate will issue by AChemS secretariat (from Udaipur, India) only after receiving complete documents from local chapter.

(Presently the membership is free, the charge form sending the hard copy of membership certificate will be bear by the member, scan copy or e-print will send free as an email attachment.)

The formal office bearers of local chapter may be kept as under: President, Vice President, Secretary, Joint Secretary, Treasurer, cooperate members (persons from academy and industry), Invited members.

In any case, total number of executive of local chapter should not exceed to 9. A formal inauguration may be arranged and informed within two months of issue of authority letter. They may invite National Convener, AChemS and Office bearers for inauguration, however it's not mandatory. The activity details may be forwarded to AChemS secretarial for display on website with photographs and report.

The new chapter convener has to follow guidelines and has to send their correspondence to Dr. - -----, General Secretary, -address----- and also C.C. to National Convener, AChemS ----name and address ---. Along with signature of convener and contact details of the life members. Forms of life member can be downloaded from AChemS website. On intimation of letter from General Secretary the convener can initiate all programmes.

If having any query/Problem please don't hesitate to contact us at

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